



375 N. Stephanie Street, Suite 911 • Henderson, NV 89014  
 Phone: (702) 851-7660 • Fax: (702) 851-7997

## VENDOR REGISTRATION CHECKLIST

**Dear Vendor,**  
**Please provide current documentation as listed below. You may fax documents to (702) 851-7997 or e-mail to vendors@nicklincm.com.**

Vendor Name: _____	
Signed W-9 form	
Certificate of Insurance for Business Liability Coverage with the following wording in CERTIFICATE HOLDER box: "Nicklin Community Management Services, LLC. and its owned or controlled subsidiaries and affiliates. 375 N Stephanie St #911 Henderson, NV 89014"	
Certificate of Workers Compensation Coverage with the following wording in CERTIFICATE HOLDER box: "Nicklin Community Management Services, LLC. and its owned or controlled subsidiaries and affiliates. 375 N Stephanie St #911 Henderson, NV 89014"	
<u>All</u> Business Licenses issued by State, County, or City Agencies	
Contractors License	

*Failure to provide above documentation may result in delay in payment or removal from approved vendor list.*

**Thank you,**

**Nicklin Community Management Services, LLC**