



375 N. Stephanie Street, Suite 911 • Henderson, NV 89014
 Phone: (702) 851-7660 • Fax: (702) 851-7997

VENDOR REGISTRATION CHECKLIST

Dear Vendor,
Please provide current documentation as listed below. You may fax documents to (702) 851-7997 or e-mail to vendors@nicklincm.com.

Vendor Name: _____	
Signed W-9 form	
Certificate of Insurance for Business Liability Coverage with the following wording in CERTIFICATE HOLDER box: "Nicklin Community Management Services, LLC. and its owned or controlled subsidiaries and affiliates. 375 N Stephanie St #911 Henderson, NV 89014" **We must be listed as additionally insured**	
Certificate of Workers Compensation Coverage with the following wording in CERTIFICATE HOLDER box: "Nicklin Community Management Services, LLC. and its owned or controlled subsidiaries and affiliates. 375 N Stephanie St #911 Henderson, NV 89014"	
All Business Licenses issued by State, County, or City Agencies	
Contractors License	

Failure to provide above documentation may result in delay in payment or removal from approved vendor list.

Thank you,

Nicklin Community Management Services, LLC